**Auto-pay Payment Arrangement Step-by-step Guide**

Auto-pay (formerly known as ZOOM/ Express Pay) is a payment arrangement that offers you the convenience to pay your bills without queuing and waiting at your last stop of service.

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| **Application for Auto-Pay** | | |
| 1. | You may sign up for Auto-Pay via:   1. Your HealthHub account through the HealthHubAppor at [www.healthub.sg](http://www.healthub.sg); or 2. NUHS app (under Payment >> Other Enquiries >> Sign up for Auto-Pay) |  |
| 2. | After logging into your HealthHub Account:   * Navigate to the Payments & Financials page * Select Auto-pay setup. |  |
| 3. | * As the Payer, you can Add New Auto-pay Payment Arrangement for your family members, friends and yourself. * View existing Auto-pay set-ups and make changes easily. |  |
| 4. | * Select the institution of your choice.   (National University Hospital / Jurong Health Campus)   * Input your particulars as the Payor. (Contact details is strictly for Auto-pay set-up correspondences. This will not update your details registered with the Institution.) * Select Payee / Patient - You may select from the list of dependents or Manually Add a new Payee not in the list. |  |
| 7. | You may choose to set a limit for specific bill types. However, you would need to pay for the excess separately. |  |
| 8. | After confirming your desired set-up, please input your Card details into the Secured Payment Gateway and perform the verification through your card issuer. |  |
|  | Congratulations! You have successfully set-up your Auto-pay Payment Arrangement. |  |